

**MINUTES OF THE REGULAR MEETING OF THE
HAMPTON BAYS LIBRARY BOARD OF TRUSTEES**

April 1, 2014

President O'Keefe called the meeting to order at 7:04 pm.

Present: R. Carpenter, G. Daly, M. O'Keefe, A. Wilding, David Zimmerman and S. LaVista.
Absent: L. Clemensen, R. King

Motion by A. Wilding, seconded by R. Carpenter to adopt the agenda as amended. 5/0/0

Public Comment Period – Caroline Caccavalli, a representative of AARP, read a letter from Julia E Lee, AARP Vice President and National Director, and presented the Library with a plaque recognizing the Hampton Bays Public Library as an AARP Driver Safety Program Top 100 Host.

Approval of Minutes

Motion by G. Daly seconded by D. Zimmerman to accept the minutes of the March 4th, 2014 Regular meeting of the Board of Trustees. 5/0/0

Correspondence - None

Treasurers Report

Motion A. Wilding seconded by G. Daly to approve the Operating Fund schedule of claims dated 4/1/2014 in the amount of \$66,857.13 for check numbers 21248-21331. 5/0/0

Motion R. Carpenter seconded by A. Wilding to approve listed prepays in the amount of \$52,587.23 for check numbers 21236-21247. 5/0/0

Motion A. Wilding seconded by D. Zimmerman to approve the payroll dated 3/14 in the amount of \$42,132.28 payroll dated 3/28/14 in the amount of \$42,194.93. 5/0/0

Motion A. Wilding seconded by G. Daly to approve the financial reports for April 2014. 5/0/0

Directors Report

- 3D printer and Tech Fair had a good turn out; lots of interest and good questions.
- St. Patrick's Parade – staff had great spirit, especially Dave who wore the Martha costume.
- Phase I of recommended roof work complete
- Lower program room replacement tables and chairs needed
- Ejector pump and plumbing problem on lower level
- Repairs to be done in coming weeks: parking lot lights, sidewalks and bricks. A proposal for repair of the loose railing on handicap access ramp is pending.
- Meetings attended were reported.

Committee Reports

- Bylaws and Policy – No meeting
- Buildings & Grounds - Meeting to be scheduled

- Friends – No quorum, no meeting.
- Finance and Capital Endowment – Meeting to be scheduled.
- Nominations and Personnel – No meeting
- Publicity – none
- Strategic Planning – No meeting

Unfinished Business

New Business

Motion A. Wilding seconded by G. Daly to approve the resignation of Jillian Foster effective April 4, 2014. 5/0/0

Motion M. O’Keefe seconded by A. Wilding to approve the resignation of Colby Herbst effective March 20, 2014. 5/0/0

Motion G. Daly seconded by A. Wilding to accept the annual audit for FY 2013 as prepared by Baldessari & Coster. 5/0/0

Motion R. Carpenter seconded by A. Wilding to accept the Annual Report for FY 2013. 5/0/0

Executive Session - None

Adjournment

Motion M. O’Keefe seconded by D. Zimmerman to adjourn the meeting at 8:45pm.

Respectfully submitted by Grace Daly