

**MINUTES OF THE REGULAR MEETING OF THE
HAMPTON BAYS LIBRARY BOARD OF TRUSTEES**

June 3, 2014

President O'Keefe called the meeting to order at 7:06 pm.

Present: R. Carpenter, L. Clemensen, R. King, A. Wilding, D. Zimmerman and S. LaVista.
Absent: G. Daly

Motion by A. Wilding, seconded by D. Zimmerman to adopt the agenda. 6/0/0

Public Comment Period – None

Approval of Minutes

Motion by R. King seconded by A. Wilding to accept the minutes of the May 6, 2014 regular meeting of the Board of Trustees as corrected. 5/0/1 Zimmerman abstained

Correspondence

The Jean Binnie bequest in the amount of \$10,000 was received and deposited. The Trustees will discuss how best to spend it.

Treasurers Report

Motion A. Wilding seconded by D. Zimmerman to approve the Operating Fund schedule of claims dated 6/3/2014 in the amount of \$55,266.46 for check numbers 21443-21512.

Motion R. Carpenter seconded by A. Wilding to approve listed prepays in the amount of \$13,471.20 for check numbers 21434-21442

Motion D. Zimmerman seconded by R. King to approve the payroll dated 5/9 in the amount of \$40,806.33 payroll dated 5/23/14 in the amount of \$41,064.45

Motion L. Clemensen seconded by R. King to approve the financial reports for June 2014.

Directors Report

- The new Reference Librarian, Rita Alfano, is doing a great job.
- This year's Prom Dress Drive was a great success with nearly 40 girls having been outfitted.
- Recently here have been more than the usual behavioral problems with children in the library after school. Staff will reach out to school administration if necessary.
- Susan is preparing the Friends membership mailing on their behalf.
- After correspondence with Southampton Town Safety Commissioner and the Town attorney, it was determined that public libraries are exempt from false alarm billings.
- The annual inspection by the Fire Marshall took place. There were no code violations found, but he made recommendations for a few things which will be taken care of as soon as possible.
- Progress on the new website was reported on
- An issue regarding tax receipts and CPF pilot monies as related to the tax cap was discussed.
- Meetings attended were reported.

Committee Reports

- Bylaws and Policy – Meeting to be scheduled.

- Buildings & Grounds – The water fountain needs to be replaced but several safety matters will be addressed first.
- Friends – Met 5/19. New guests attended. Ellen Olsen is the new Book Store manager. The Friends agreed to fund the summer reading clubs for all departments.
- Finance and Capital Endowment – Met of 5/7 to review the proposed 2015 budget.
- Nominations and Personnel – No meeting
- Publicity – Newsday had an article in the 5/7 edition on the Prom Dress Drive.
- Strategic Planning –Met and reviewed Community Survey for summer newsletter.

Unfinished Business None

New Business

Motion L. Clemensen seconded by A. Wilding to approve the change of status of Page Captain Dennis Sullivan to regular Page as of 1/1/2014. 6/0/0

Motion R. King seconded by A. Wilding to approve the change of status of Page Ian Fleury to Page Captain as of 5/7/2014. 6/0/0

Motion A. Wilding seconded by D. Zimmerman to approve the hiring of Part-time Librarian Ellen Tysz on 5/13/2014. 6/0/0

Motion R. Carpenter seconded by L. Clemensen to approve the hiring of FT Reference Librarian Rita Alfano on 5/21/14. 6/0/0

Motion L. Clemensen seconded by A. Wilding to approve the proposed operating budget and tax request for 2015. 6/0/0

Executive Session - None

Adjournment

The meeting was adjourned at 8:45 pm.

Respectfully submitted by Lars Clemensen