

**MINUTES OF THE REGULAR MEETING OF THE  
HAMPTON BAYS LIBRARY BOARD OF TRUSTEES  
July 7, 2015**

**CALL TO ORDER**

President King called the meeting to order at 7:00pm.

Present: Mrs. Carpenter, Mrs. Daly, Mrs. King, Mrs. O'Keefe, Mr. Zimmerman, Mrs. Wilding, Mrs. LaVista.

Absent: Mr. Clemensen.

**PLEDGE OF ALLEGIANCE**

**ADOPTION OF THE AGENDA**

1. The agenda was adopted. Zimmerman/Daly, 6/0/0

**PUBLIC COMMENT**

1. Resident Emily Cullings was present. There was no public comment.

**APPROVAL OF MINUTES**

1. The minutes of June 30<sup>th</sup> Strategic Planning Committee meeting were accepted as amended.  
Carpenter/Wilding, 5/0/1 abstained: D. Zimmerman
2. The minutes of June 2 Regular Meeting were accepted. O'Keefe/ Carpenter, 6/0/0

**CORRESPONDENCE**

There was no correspondence.

**TREASURER'S REPORT**

Approved the Operating Fund schedule of claims dated 7/7/2015 in the amount of \$44,932.38 for check numbers 24001-24090. Zimmerman/Wilding 6/0/0.

Approved listed prepaids in the amount of \$23,790.76 for check numbers 22657-22673. O'Keefe/Daly 6/0/0.

Approved the payroll dated 6/5/2015 in the amount of \$ 42,475.84 and payroll dated 6/19/2015 in the amount of \$ 41,661.74. Wilding/Zimmerman 6/0/0.

Approved the financial report for July 2015. Wilding/O'Keefe 6/0/0.

**DIRECTOR'S REPORT**

1. Reviewed Department Reports.
2. The regular checking account was compromised; a new account is in place. The incident was reported to police and is being treated as a felony.
3. Thermal Solutions responded to several calls regarding uneven temperatures throughout the building.
4. A patron incident was resolved through consultation with social services.
5. The tax cap is causing great hardships in Suffolk County libraries.
6. Kevin Verbesey reported changes in the NYS Construction Grant program that will make it difficult to apply; e.g. 30% of the amount must be spent on a woman or minority-owned company.
7. The library was visited by 7-11 corporate representatives who are supporting the Teen Department's summer reading club. Extra certificates were made available to other departments as well.
8. The proposed budget will exceed the tax cap, but new expenses for security and custodial services are unavoidable.

**COMMITTEE REPORTS**

1. Bylaws & Policy: Met 6/30. The vulnerable adult policy was considered unnecessary.
2. Buildings & Grounds: No report.
3. Finance & Capital Endowment: No report.
4. Friends of the Library: Met 6/22. Plans are in place for the Author's Luncheon and future events.
5. Nominations & Personnel: Applications are being accepted for two trustee positions.
6. Publicity: No report.

7. Strategic Planning: Met 6/30.

## **OLD BUSINESS**

## **NEW BUSINESS**

1. Approved the hiring of Theresa Ameres pt reference librarian on 6/10/15. O'Keefe/Wilding, 6/0/0.
2. Approved the hiring of Abigail Brithwinee pt young adult librarian on 6/15/15. Carpenter/Zimmerman, 6/0/0.
3. Approved the hiring of Walter Gallagher pt custodian on 6/16/15. Wilding/O'Keefe, 6/0/0.
4. Accepted the resignation of Kyle Fichtner effective 5/26/15. Carpenter/King, 6/0/0.
5. Approved the reversal of her resignation and change status for Vicki Drescher to PT librarian effective 6/2. O'Keefe/Wilding, 6/0/0.
6. Approved a second pay rate for Mary Goglia of PT page effective 6/14/15. Wilding/O'Keefe, 6/0/0.
7. Accepted the change of name for Danielle Carey to Danielle Kozikowski. Wilding/King, 6/0/0.
8. Approve the opening of the new checking account ending in ...973 at Suffolk County National Bank. O'Keefe/Daly, 6/0/0.

## **EXECUTIVE SESSION**

Executive session was called at 8:30pm for the purpose of discussing personnel matters. Executive session was ended at 9:00pm with no actions taken.

## **ADJOURNMENT**

The meeting was adjourned at 9:00pm.

Respectfully submitted by Anne Wilding.