

**MINUTES OF THE REGULAR MEETING OF THE
HAMPTON BAYS LIBRARY BOARD OF TRUSTEES
March 10, 2015**

I. CALL TO ORDER

President King called the meeting to order at 7:00am.

Members Present: Mrs. Carpenter, Mrs. King, Mrs. O'Keefe, Mrs. Wilding, Mr. Zimmerman, and Mrs. LaVista. Members Absent: Mr. Clemensen, Mrs. Daly

II. PLEDGE OF ALLEGIANCE

III. ADOPTION OF THE AGENDA

The agenda was adopted, as amended, to include an item under Old Business. O'Keefe/Zimmerman 5/0/0

IV. PUBLIC COMMENT

Deborah Giammarco, representing a group that is concerned about litigation fees being incurred by Southampton Town, asked the library to hold copies of legal and other documents pertaining to law suits re the Eruv in Westhampton Beach and surrounding areas, at the reference desk for public examination.

V. APPROVAL OF MINUTES

The minutes of the February 3rd Regular Meeting of the Board of Trustees were accepted. Zimmerman/Wilding 5/0/0

VI. CORRESPONDENCE

No correspondence was received.

VII. TREASURER'S REPORT

- a. Approved the Operating Fund schedule of claims dated 3/10/2015 in the amount of \$67,383.59 for check numbers 22285-22356. Wilding/Zimmerman 5/0/0
- b. Approved the listed prepays in the amount of \$28,207.90 for check numbers 22266-22284. O'Keefe/Wilding 5/0/0
- c. Approved the payroll dated 2/13/2015 in the amount of \$46,306.19 and payroll dated 2/27/2015 in the amount of \$43,413.88. Zimmerman/O'Keefe 5/0/0
- d. Approved the financial reports for March 2015. Wilding/O'Keefe 5/0/0

VIII. DIRECTOR'S REPORT

- a. New department reports will now be regularly included with the Director's report.
- b. The water fountain has been repaired and re-installed.
- c. New shades were installed in the Tech Services office and the Reference office.
- d. Increased program use has necessitated more frequent use of the room divider, which doesn't work well. Repair is pending.
- e. Freezing temperatures caused a valve in the RPZ to freeze. The HB Water Authority reported that this might have damaged the equipment and may need replacing. Inspection is pending.
- f. After the resignation of Kelly Sheridan, interviews are in progress for a new FT Children's Librarian.
- g. A summer intern will work in the Children's and Teen Depts. for about 8 weeks in June and July.
- h. The Annual Audit and Annual Reports are in progress.
- i. Inclement weather resulted in numerous closings in February.
- j. Reviewed February meetings: Director's at Hampton Bays, Advocacy trip to Albany, Staff meeting, and Rotary.

IX. COMMITTEE REPORTS

- a. Bylaws & Policy: Met 3/10. Whistle Blower and Conflict of Interest Policies were reviewed.
- b. Buildings & Grounds: no meeting
- c. Finance & Capital Endowment: no meeting
- d. Friends of the Library: Met 2/23. Held successful Tea Party. Plans underway for author luncheon in July.
- e. Nominations & Personnel: no meeting
- f. Publicity:
- g. Strategic Planning: to meet 3/20

X. OLD BUSINESS

- a. Discussed the upcoming Staff Development Day

XI. NEW BUSINESS

Approved hiring of part time librarian-trainee Victoria Urbelis, effective 1/30/2015.
Zimmerman/Wilding 5/0/0

Adopted the revised Whistleblower policy. O'Keefe/Wilding 5/0/0

Adopted the revised Conflict of Interest policy. Carpenter/Zimmerman 5/0/0

Declined to accept the Eruv Lawsuit documents for public examination at the reference desk.
Wilding/King 5/0/0

A presentation was made by Sandpebble with discussion on financing.

XII. EXECUTIVE SESSION

No Executive Session was held.

XIII. ADJOURNMENT

The meeting was adjourned at 9:05pm.

Respectfully submitted by A. Wilding