

**MINUTES OF THE REGULAR MEETING OF THE
HAMPTON BAYS LIBRARY BOARD OF TRUSTEES**

FEBRUARY 7, 2017

President David Zimmerman called the regular meeting to order at 7:31 p.m. following the Annual Organization meeting.

Present: D. Zimmerman, M. O'Keefe, R. Carpenter, H. Rose, and S. LaVista.

Absent: A. Wilding, G. Daly, and A. Filorimo.

ADOPTION OF THE AGENDA

The agenda was adopted. M. O'Keefe/H. Rose, 4/0/0.

PUBLIC COMMENT

APPROVAL OF MINUTES

The minutes of the January 3rd Annual Organization Meeting were approved.

R. Carpenter/M. O'Keefe, 4/0/0.

The minutes of the January 3rd Regular Meeting were approved.

R. Carpenter/M. O'Keefe, 4/0/0.

The minutes of the January 17th Special Meeting were approved. D. Zimmerman/M. O'Keefe.

CORRESPONDENCE & PUBLICITY

Thank you from D. Yeager.

TREASURER'S REPORT

The Operating Fund schedule of claims dated February 7, 2017 in the amount of \$30,191.51 for check numbers 25741-25797 were approved. R. Carpenter/H. Rose, 4/0/0.

The listed prepaids in the amount \$40,726.68 for check numbers 25717-25740 were approved.

M. O'Keefe/H. Rose, 4/0/0.

The payroll dated 1/13/2017 in the amount of \$43,485.11 and payroll dated 1/27/2017 in the amount of \$45,937.72 were approved. R. Carpenter/M. O'Keefe, 4/0/0.

The Financial Reports for December 2016 were approved. M. O'Keefe/H. Rose, 4/0/0.

The Financial Reports for January 2017 were approved. M. O'Keefe/H. Rose, 4/0/0.

DIRECTOR'S REPORT

The new B&G manager is doing very well. The cleaning service will be terminated. A new unemployment provider should save the library a minimum of \$3,000 annually. Meetings attended were listed. Susan commented on a program she attended at NYLA regarding a sustainability initiative that libraries are encouraged to model.

COMMITTEE REPORTS

- Archives Committee: NR
- Bylaws & Policy: NR
- Building & Grounds: NR

- Finance & Capital endowment: NR
- Friends of the Library: Recapped finances, author needed for summer luncheon.
- Nominations & Personnel: NR
- Publicity: NR
- Strategic Planning - Foundation: NR

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OLD BUSINESS

Building Plans: There was discussion regarding the upcoming bond proposal.

NEW BUSINESS

Personnel:

The hiring of Thomas J. Powell, pt. Librarian Trainee, on 1/9/2017 was approved.

The hiring of Diana LaSpina, pt. Librarian, on 1/12/2017 was approved.

The resignation of Theresa Maritato, pt. Librarian, effective 1/1/2017 was accepted.

The resignation of Mary Goglia, pt. Clerk, effective 1/9/2017 was accepted.

There was recap and discussion of the recent Trustee Workshop at SCLS.

The Meeting was adjourned at 9:38 p.m. D. Zimmerman/R. Carpenter.

Respectfully submitted by H. Rose.