

**MINUTES OF THE REGULAR MEETING OF THE  
HAMPTON BAYS LIBRARY BOARD OF TRUSTEES**

**June 6, 2017**

President David Zimmerman called the regular meeting to order at 7:00 p.m.

Present: D. Zimmerman, M. O'Keefe, R. Carpenter, A. Wilding, G. Daly, A. Filorimo, H. Rose, and S. LaVista.

Members of the public: Adam Ortiz, Gayle Lombardi, Raymond D'Angelo

**ADOPTION OF THE AGENDA**

The agenda was adopted. T. Filorimo/A. Wilding, 7/0/0.

**PUBLIC COMMENT**

Ms. Lombardi inquired about certain library documents and stated that she would submit a FOIL request.

**APPROVAL OF MINUTES**

The minutes of the May 2 Regular meeting were approved as amended. G. Daly/A. Wilding, 7/0/0.

The minutes of the May 8 Special meeting were approved as amended. A. Wilding/M. O'Keefe, 7/0/0.

The minutes of the May 22 Special meeting were approved as amended. M. O'Keefe/G. Daly, 7/0/0.

**CORRESPONDENCE & PUBLICITY**

None

**TREASURER'S REPORT**

The Operating Fund schedule of claims dated June 6, 2017 for \$72,137.20 for check numbers 26070-26136 was approved. A. Wilding/H. Rose, 7/0/0.

The listed prepays for \$23,665.79 for check numbers 26053-26069 were approved. M. O'Keefe/G. Daly, 7/0/0.

The payroll dated 5/5/2017 for \$41,672.23 and payroll dated 5/19/2017 for \$42,438.10 were approved. A. Wilding/G. Daly, 7/0/0.

The Financial Reports for May 2017 were approved. A. Wilding/M. O'Keefe, 7/0/0.

**DIRECTOR'S REPORT**

Department reports were noted. Meetings attended were noted. Staffing changes were discussed. The visit by Mexican Consulate went smoothly. Susan was approached by a member of the community about displaying submissions for an Architectural Design Competition in the library. Per newly passed legislation, the library is required to offer Paid Family Leave to be funded through automatic payroll deductions starting in the near future. The Reference Department will be initiating a Music and Memory Program after the summer. The Library received a \$4,000 grant from Senator LaValle. Staff Development day was reviewed. Incorporating sustainability

into the library's activities and programming was discussed. Safety measures, including Code Adam were reviewed, and a member of the HBAY Fire Dept. conducted a fire drill.

### **COMMITTEE REPORTS**

- Archives Committee NR
- Bylaws & Policy NR
- Building & Grounds NR
- Finance & Capital endowment: Met on 5/22
- Friends of the Library: The Friends met on 5/22 and reported that the Memorial Day Tent Sale and Bookstore sales were very successful.
- Nominations & Personnel NR
- Publicity NR
- Strategic Planning: Met on 5/8
- 

### **OLD BUSINESS**

A motion was made to adopt the revised budget proposal in the amount of \$2,288,654 for operating year 2018. The budget complies with the NYS Tax Cap with a tax request of \$2,015,095. T. Filorimo/A. Wilding, 7/0/0.

### **NEW BUSINESS**

None

The Meeting was adjourned at 9:05 p.m. T. Filorimo/H. Rose.  
Respectfully submitted by A. Wilding.