

**MINUTES OF THE REGULAR MEETING OF THE  
HAMPTON BAYS LIBRARY BOARD OF TRUSTEES**

**May 2, 2017**

President David Zimmerman called the regular meeting to order at 7:07 p.m.

Present: D. Zimmerman, M. O'Keefe, R. Carpenter, A. Wilding, G. Daly, A. Filorimo, H. Rose, and S. LaVista.

Guests: Sr. Mary Beth/Corazon de Maria

Members of the public: Janet Allen, Sabina Trager, Adam Ortiz, Gayle Lombardi, Raymond D'Angelo, Paul Godfrey, Simone Scotto and one resident who declined to sign in.

**ADOPTION OF THE AGENDA**

The agenda was adopted and the meeting was called to order at 7:10 pm. T. Filorimo/R. Carpenter, 7/0/0.

**PUBLIC COMMENT**

The Board was queried about documentation regarding the Boards' process for the referendum. A resident commented about a flash drive that she had left in one of the public computers, which was subsequently stolen. A resident questioned the schedule of exercise classes. A resident objected to the purchase of 3 Argonne Rd.

**EXECUTIVE SESSION**

At 7:55 pm, the Board moved into Executive Session to discuss funding proposals from local banks regarding the purchase of 3 Argonne Road. M. O'Keefe/A. Wilding, 7/0/0.

The Board exited executive Session at 9:00 pm. No motions were made. The residents who were waiting were invited to rejoin the meeting.

**APPROVAL OF MINUTES**

The minutes of the April 4 Regular Meeting were approved. A. Filorimo/H. Rose, 7/0/0.

**CORRESPONDENCE & PUBLICITY**

A letter from the Guttman Foundation notified the Library of a pending grant for \$2,500

A patron wrote with questions regarding the process for applying to serve on the Board.

**TREASURER'S REPORT**

The Operating Fund schedule of claims dated May 2, 2017 totaling \$58,815.13 for check numbers 25890-26052 were approved. T. Filorimo/G. Daly, 7/0/0.

The listed prepays totaling 27,608.97 for check numbers 25965-25979 were approved. R. Carpenter/A. Wilding, 7/0/0.

The payroll dated 4/7/2017 for \$44,773.79 and payroll dated 4/21/2017 for \$47,581.56 were approved. M. O'Keefe/G. Daly, 7/0/0.

The Financial Reports for March 2017 were approved. A. Wilding/M. O'Keefe, 7/0/0.

**DIRECTOR'S REPORT**

Department reports were noted.

Meetings attended were noted.

Susan and several other staff will attend the Annual Long Island Library Conference on May 5. Interviews for a new Department Head for the Children's Department are ongoing. The Project Pause table in the lobby was a great success. Over 30 patrons stopped to fill out a "Pause" card. Staff reported an incident involving a patron smoking marijuana in the public bathroom. The patron left the building before police could be called. Proposals for parking lot repairs are pending.

### **COMMITTEE REPORTS**

- Archives Committee: NR
- Bylaws & Policy: NR
- Building & Grounds: NR
- Finance & Capital endowment: NR
- Friends of the Library: Planning is ongoing for the Memorial Weekend tent sale.
- Nominations & Personnel: NR
- Publicity: NR
- Strategic Planning – A meeting is scheduled for May 8 to discuss needed repairs.
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### **OLD BUSINESS**

A motion was made to adopt the proposed budget for operating year 2018. G. Daly/H. Rose, 7/0/0.

### **NEW BUSINESS**

There were no personnel actions.

The Annual Audit prepared by Baldessari & Coster was accepted. R. Carpenter/H. Rose, 7/0/0.

The Annual Tax Return (Form 990) prepared by Baldessari & Coster was approved.

R. Carpenter/H. Rose, 7/0/0.

The Meeting was adjourned at 9:48 p.m. A. Wilding/R. Carpenter.

Respectfully submitted by A. Wilding.