

**HAMPTON BAYS PUBLIC LIBRARY**  
**Minutes of the Special Meeting of the Board of Trustees**  
**June 26, 2020**  
**10:00 am**

The meeting was called to order at 10:05 am

Present: G. Daly, R. Carpenter, B. Skelly, T. Filorimo, H. Rose, S. LaVista

Absent: F. Baker, H. Rose

The purpose of the Special Meeting was to discuss a personnel matter related to payroll. Due to an error in a budget spreadsheet, a small number of employees were overpaid. When the error was discovered it was corrected and the Board was notified. Susan reported on calls with the library's attorney and the auditor. The Board discussed possible options for recovering the funds. It was agreed that the affected employees would be permitted to apply a portion of their paid time off to lessen the impact on their pay. Susan will meet with each affected employee to set up a repayment plan.