

HAMPTON BAYS LIBRARY BOARD OF TRUSTEES

Minutes of the January 7, 2020 regular meeting

President David Zimmerman called the meeting to order after the Annual Organization meeting at 7:34 p.m.

Present: A. Filorimo, M. O'Keefe, R. Carpenter, G. Daly, B. Skelly, H. Rose, and S. LaVista.

ADOPTION OF THE AGENDA

The agenda was adopted as amended. G. Daly/F. Baker 7/0/0.

PUBLIC COMMENT / BUDGET HEARING

None.

APPROVAL OF MINUTES

The minutes of the December 3, 2019 regular meeting were approved. A. Filorimo/B. Skelly, 7/0/0.

CORRESPONDENCE

None.

TREASURER'S REPORT

The Operating Fund schedule of claims dated 1/7/2020 for check numbers 28793-28816 for \$19,857.63 was approved. H. Rose/F. Baker. 7/0/0.

The listed prepays for \$67,661.02 for check numbers 28728-28792 were approved. R. Carpenter/B. Skelly, 7/0/0.

The payroll dated 12/13/2019 for \$47,260.69 and payroll dated 12/27/2019 for \$49,447.34 were approved. F. Baker/R. Carpenter. 7/0/0.

There were no financial reports. December and year-end financials will be provided in February. The bank reconciliations for November were accepted. H. Rose/B. Skelly 7/0/0.

DIRECTOR'S REPORT

Department reports were received and discussed.

The Annual Meeting and Dinner was a great success and was attended by 67 Staff, Board members and guests.

The 2020 NYSHIP rates came in with a slight decrease, the first ever.

The AED's are mounted, one in each lobby. Staff training is pending dates from the trainers.

After the resignation of our IT/Tech person, a new company, Fluid Imagery, was hired. They are used by a number of other libraries and are familiar with how libraries operate. They are quite a bit more expensive, but our network and equipment are a critical component of what we do and they need to be robust and protected, as well as kept up to date.

We hired a new person to train in tech-services with Linda, who will work with her for a few weeks and then on an as needed basis.

Our Social Work Intern offered a program for patrons about grief and the holidays. There was an incident regarding a missing teen who had not been seen after leaving the library the night before. Police were called and I provided information to them from the video footage. The boy returned home a day later and had been in Riverhead staying with a friend after a dispute with his father.

Susan was a guest at the Beautification luncheon at Oaklands.

COMMITTEE REPORTS

- Bylaws & Policy: No meeting.
- Finance & Capital Endowment: No meeting.
- Friends of the Library: No meeting in December.
- Nominations & Personnel: No meeting.
- Publicity: No report
- Strategic Planning: No meeting.
- Building & Grounds: No meeting.

OLD BUSINESS None

NEW BUSINESS

- The hiring of Amanda Hornstein, pt. Tech Services Clerk on 12/9/2019, was approved. R Carpenter/H. Rose, 7/0/0.
- The 2020 Operating Budget, as approved by voters in August 2019, was adopted. R. Carpenter/A. Filorimo, 7/0/0.

The meeting was adjourned at 8:58 pm.
D. Zimmerman/R. Carpenter.

Respectfully submitted by H. Rose.