

**MINUTES OF THE REGULAR MEETING OF THE  
HAMPTON BAYS LIBRARY BOARD OF TRUSTEES**

**September 5, 2017**

President David Zimmerman called the regular meeting to order at 7:00 p.m.

Present: D. Zimmerman, R. Carpenter, A. Wilding, G. Daly, A. Filorimo, M. O'Keefe and S. LaVista.

Absent: H. Rose

**PUBLIC COMMENT**

Members of the public: Ray DiAngelo, Gayle Lombardi  
Mr. DiAngelo expressed concern about the MS 13 gang.

**ADOPTION OF THE AGENDA**

The agenda was adopted. M. O'Keefe/A. Wilding, 6/0/0.

**APPROVAL OF MINUTES**

The minutes of the August 1 regular meeting were approved.  
A. Filorimo/R. Carpenter, 6/0/0.

**CORRESPONDENCE**

There was no correspondence.

**TREASURER'S REPORT**

The Operating Fund schedule of claims dated September 5, 2017 for \$45,261.07 for check numbers 26321-26395 was approved. M. O'Keefe/G. Daly, 6/0/0.

The listed prepays for \$36,132.18 for check numbers 26308-26320 were approved.  
A. Wilding/A. Filorimo, 6/0/0.

The payroll dated 8/11/2017 for \$42,823.66 and payroll dated 8/25/2017 for \$44,011.18 were approved. M. O'Keefe/G. Daly, 6/0/0.

The Financial Reports for August 2017 were approved. A. Wilding/G. Daly, 6/0/0.

**DIRECTOR'S REPORT**

Department reports were received. Meetings attended were noted.

Susan expressed concern regarding the number of no votes against the budget. The carpets were cleaned throughout the building. Several areas need to be repaired or replaced.

After reviewing proposals from several payroll companies, Accu Data was chosen as the best fit for HBPL. The Music & Memory program will be soon be available to adult patrons with memory loss. A Social Work intern will provide assistance to staff and patrons. The storage unit will be emptied by the end of September.

**COMMITTEE REPORTS**

- Archives Committee: No report
- Bylaws & Policy: David noted the need for updates.

- Building & Grounds: Sidewalk hazards will be repaired and carpet tiles will be replaced.
- Finance & Capital endowment: No report
- Friends of the Library: The bookstore is very successful including some sales on e-Bay. Fundraising projects were discussed.
- Nominations & Personnel: No report
- Publicity: No report
- Strategic Planning: No report
- Foundation: Grace will coordinate a meeting between prospective members with Stan Glinka.

### **OLD BUSINESS**

None

### **NEW BUSINESS**

Personnel Actions:

- The hiring of Ava Cuccia, pt. Page on 7/20 was approved. A. Wilding/R. Carpenter, 6/0/0.
- The hiring of Andrew Sparling, pt. Librarian on 7/31 was approved. M. O'Keefe/G. Daly, 6/0/0.

There was a discussion on the process to switch from a calendar year budget to a fiscal year budget.

The Meeting was adjourned at 9:10 p.m. D. Zimmerman/A. Wilding, 6/0/0.

Respectfully submitted by A. Wilding.